

# *Inside Italy Tours*

## **Terms and Conditions**

Please read these conditions carefully because your reservation and payment for a program/tour constitute acceptance of the conditions.

### **Inside Italy Tours Eligibility**

Inside Italy Tours travelers will expect to walk to many sites and to use public transportation at times.

### **Travel Protection**

Inside Italy Tours encourages all travelers to purchase travel protection, to help protect its participants from unexpected circumstances. Inside Italy Tours can suggest an independent agent for Travel Protection, if requested by the client.

### **Passports**

A valid passport is required for trips outside the United States. The passport must be valid for 6 months after the ending date of the trip.

### **Reservations and Deposits**

Your deposit must accompany your registration form. Balance of payment is due not later than 60 days before departure and should be paid by check. If the balance is not paid 60 days before departure, we must consider this inaction as a cancellation and cancellation charges may apply. The balance may be paid by check, but note that payment will not be considered as received until funds are cleared.

Until Inside Italy Tours has received the correct deposit amount and has sent you an invoice that confirms our acceptance of the booking, no contract exists between you and Inside Italy Tours.

Reservations on programs are confirmed strictly in accordance with receipt of a completed registration form and deposit. As some people who request bookings on tours do not ultimately go on the tour, Inside Italy Tours reserves the

right to issue more reservations than spaces available. In order to avoid disappointments we encour-

age early registration and payment in full. In the event that the program is full, your deposit will be refunded in full.

### **Singles**

A single supplement is required of those requesting a single room; however you may choose to share a room with another single to avoid the supplement.

### **Items Included in Tour Cost**

Individual programs vary and the information for each tour will clearly state what the price includes, but in general the price of each tour includes transportation (excluding taxi costs), hotels, museum and site fees, breakfasts, and on some programs a few meals. Not included are air transportation, most meals, and individual transportation such as the choice of using a taxi. If an individual chooses not to participate in some part of the tour, the cost for activity cannot be refunded. (For example, if a participant chooses not to see a museum, he/she should not expect to be refunded for the price of the ticket).

### **Late Bookings**

If additional space exists on a tour, late registrations will be accepted but must include full payment.

### **Tour Cancellation Policy**

Inside Italy Tours are designed for small groups of eight to ten people. If there are fewer than eight registrations, Inside Italy Tours reserves the right to cancel the tour. In the case of cancellation by the company, all payments will be refunded including the down payment.

### **If You Cancel Your Booking**

The following charges will be applied by Inside Italy Tours and may be deducted from any refund of money if you cancel your booking, together with any suppliers' fees and any irrecoverable costs borne by Inside Italy Tours. YOUR DEPOSIT IS

NON REFUNDABLE. (You should ensure that you have insurance to cover any loss of deposit.)

Number of days before program commence-	Cancellation charge as % of total price
59 to 40 days	30%
39 to 21 days	50%
less than 21 days	100%

These cancellation charges are in addition to any cancellation charges that may be levied by our suppliers.

### **Responsibility and Liability**

Inside Italy Tours (Inside Italy, Inc.) serves only to assist in making necessary travel arrangements for participants, and in no way represents or acts as agents for transportation carriers, hotels, and other suppliers of services connected with the programs. Travel and service are subject only to the terms and conditions under which such accommodations, services and transportation are offered or provided, and Inside Italy Tours (Inside Italy, Inc.) and its respective owner, employees, agents, representatives, and assigns therefore accept no responsibility and liability. Inside Italy Tours (Inside Italy, Inc.) or its servants, agents, or employees are not liable for any injury, damage, loss, accident, delay, or other irregularity which may be caused by the defect of any vehicle or the negligence or default of any company or person engaged in carrying out or performing any of the services involved, caused by any other entity or person during the travel program. Additionally, responsibility is not accepted for losses or expenses due to sickness, weather, strikes, wars, or other such causes. All services and accommodations are subject to the laws of the country in which they are provided. Inside Italy Tours (Inside Italy, Inc.) reserved the right to make changes in the published itinerary whenever, in their sole judgment, conditions warrant, or if they deem it necessary for the comfort, convenience or safety of the program. They reserve the right to withdraw without penalty any program announced. All parties also reserve the right to decline to accept any person as a member of the program, or to require any participant to withdraw from the program at any time, when such action is determined by the group leader to be in the best interests of the health, safety, and general wel-

fare of the group or of individual participants. Inside Italy Tours (Inside Italy, Inc.) does not accept liability for any carrier's cancellation penalty incurred by the purchase of a nonrefundable domestic ticket to the program departure city and return. Baggage and personal effects are the sole responsibility of the owner at all times.

As a condition to participating in the designated program(s), each participant must agree to and sign the Registration Form with the Release Form and the Health and Fitness Form.

### **Itinerary Changes**

We reserve the right to alter your program on, or before, the date the balance of the payment is due. If this alteration is necessary, we will inform you as early as possible and you will be entitled to a prompt and full refund. Alternatively, you will have the choice of accepting the alteration or accepting a program of comparable standard if available. After the date when the balance of the payment is due, events may occur that are outside of our control and that force us to make changes in the program arrangements.

If for any reason we have to change the details of your program, we will inform you as early as possible. In the event of any major change of your program arrangements involving changes in date of more than one day, or a change of hotels to a lower official category, you may elect to cancel and you will be entitled to a prompt and full refund. Alternatively, you may accept the alteration. We reserve the right to reverse the printed itinerary. In such cases, the locations visited and excursions taken will be the same, and this will not be considered a material alteration to the program.

### **Disabilities**

If you have any disability, please complete the relevant part of the booking form and attach any further details if necessary. Inside Italy Tours is designed for participants who have the ability to walk at length and the company reserves the right to consider the information provided by you and to request any further information it considers to be necessary before it can accept your reservation.